

MEMBER MANAGEMENT COMMITTEE

THURSDAY, 29TH JUNE, 2006

PRESENT: Councillor J Procter in the Chair

Councillors S Bentley, A Blackburn,
M Hamilton, T Hanley, G Latty, T Leadley
and B Selby

1 Minutes

RESOLVED- That the minutes of the meeting held on 2nd February 2006 be approved as a correct record.

2 Member Development

The Head of Scrutiny and Member Development submitted a report updating Members on training and development issues and proposing enhancements to the training and development received by members

RESOLVED-

- (a) That endorsement be given to the principle of compulsory annual training for Regulatory Panel Members
- (b) That the development of "role specific" training for Lead Members be endorsed
- (c)
 - (i) That the Member Development Working Group be reinstated
 - (ii) That Councillors Latty, Bentley, Nash and A Blackburn be appointed to the Member Development Working Group
- (d) That the Member Development Working Group be instructed to consider the design, format and delivery of the Regulatory and Lead Member training programmes and to bring any recommendations to a future meeting of the Member Management Committee for consideration
- (e)
 - (i) That the contents of the Learning and Development report be noted
 - (ii) That the proposals for the frequency of reporting increasing to monthly (direct to Whips) in addition to the quarterly update to this Committee be approved

3 Outside Bodies

The Chief Democratic Services Officer submitted a report on Member Appointments to Outside Bodies. The report outlined the Member

Management Committee role in relation to Elected Member appointments to outside bodies.

RESOLVED-

- (a) That the Appointments to Outside Bodies Procedure Rules be noted
- (b) That approval be given to the schedule detailing organisations that the Council will continue to make appointments to
- (c) To note the dissolution of the Yorkshire and Humber Association of Local Authorities and the establishment of the Local Government Yorkshire and Humber
- (d) That the following appointments made by this Committee be approved:
 - (i) Allotments Working Party - Councillor S Golton
 - (ii) Dial Leeds - Councillor L Russell
 - (iii) Leeds Children's Holiday Camp Association - Councillor C Townsley
 - (iv) Leeds Initiative – Integrated Transport Partnership – Councillor D Blackburn
 - (v) Leeds Local Access Forum – Councillor L Russell
 - (vi) Wades Charities – Councillor A Taylor
 - (vii) WYPTA – Taxi Liaison Group – Councillor L Russell
- (e) That any further amendments to the schedule should be forwarded to officers for action

4 Members' IT Support

The Chief Democratic Services Officer and the Head of ICT submitted a joint report updating members on changes to the organisation of ICT support to Members and on a number of ongoing service developments including:

- Members' Personal Use Policy
- Netware Infrastructure Project
- Personal Digital Assistants
- Document Management System
- Case Management Systems
- Website Blocking
- Members' Websites

RESOLVED-

- (a) That the contents of the report be noted
- (b) That officers liaise with all Group Whips as a matter of urgency prior to bringing forward draft guidelines on Members' personal ICT use for consideration at a future meeting of this Committee
- (c) That regular reports on the development of ICT support to Members be brought to the Member Management Committee.
- (d) That the standing ICT working group be discontinued and that the establishment of new working groups to look at individual ICT issues be considered should the need arise.

5 Annual Member Survey

The Chief Democratic Services Officer submitted a report informing Members of the Annual Member Survey and seeking views as to how the response rate to the Annual Member Survey may be increased.

RESOLVED-

- (a) That the current format of the questionnaire should be amended to encourage greater participation
- (b) That this Committee would like to see surveys placed in the Council Chamber on Council day; a time when the greatest number of members would be in the building to allow maximum participation

6 Any Other Business

- (a) Meeting Arrangements 2007/08
Members requested a report to a future meeting setting out arrangements that would allow Member Management to consider the dates for Committees, Boards and Panels for the Municipal Year.